

Wants to be a bank employee...?

Yes, you can be a bank officer ...

Institute of Banking Personnel selection (IBPS) is the recruiting agency for recruitment of clerks and officers in various banks. Every year they come out with the schedule of recruitment process ([for recruitment calendar click here](#)) for recruiting clerks and officers in Regional Rural Banks (RRBs) (for recruitment in PSBs and in SBI they conduct separate examination). IBPS conducts recruitment of Clerks / Officers in participating Regional Rural banks. As of now, there are 45 RRBs participating in the recruitment process. Out of these 45 RRBs, Andhra Pradesh Grameena Vikas Bank, Telangana Grameena Bank are in Telangana and Andhra Pragathi Gramin Bank, Chaitanya Godavari Grameena Bank, Saptagiri Grameena Bank are in Andhra Pradesh.

About IBPS - RRB - common Recruitment process:

- Depending on the estimated vacancies to be filled within the financial year in participating banks, as said above, IBPS conducts 'Common Recruitment Process for recruitment of Officers (Scale I, II, III) and office assistants (Multipurpose) in Regional Rural Banks Clerks in participating Regional Rural Banks (CRP - RRBs)' every year. Thus, there will be only one common examination for recruitment in clerical cadre for all the RRBs. (for recruitment in PSBs and SBI, IBPS conducts separate recruitment examinations.
- Normally, every year, while recruiting IBPS throws challenges to the aspirants in the examinations. They introduce some changes in the question pattern / increase the level of difficulty of questions etc. Further, they won't declare the syllabus. It is expected that the aspirant should have ability to solve complex questions within time.

✚ Examination pattern for Officers:

- IBPS CRP - RRBs recruitment exam is conducted in two phases (third phase of local language test if needed). These two phases are “Preliminary Examination” and “Main Examination”. Both these examinations are online mode only and the all the questions are objective questions only.

○ **Phase I: Preliminary Examination pattern:**

| Name of test | No. of Questions | Max. Marks | Duration |
|-----------------------|------------------|------------|---------------------------|
| Quantitative Aptitude | 40 | 40 | Composite time of 45 mins |
| Reasoning Ability | 40 | 40 | |
| TOTAL | 80 | 80 | |

- All these questions are objective questions and the timings are composite time i.e. all the tests put together can be completed within 45 minutes.
- This Preliminary examination has negative marks and for each incorrect answer $1/4^{\text{th}}$ of the marks assigned for the question will be deducted.
- The marks scored in the preliminary examination will not be counted for the final select list, however, based on the marks scored in the preliminary examination candidates will be short listed for main examination. Depending on the number of vacancies, candidates will be shortlisted for Main examination based on the scores in preliminary examination.

○ **Phase II: Main Examination pattern:**

| Name of test | No. of Questions | Max. Marks | Duration |
|-----------------------|------------------|------------|--------------------------|
| General Awareness | 40 | 40 | Composite time of 2 hrs. |
| Computer knowledge | 40 | 20 | |
| Quantitative Aptitude | 40 | 50 | |
| Reasoning Ability | 40 | 50 | |
| English or Hindi | 40 | 40 | |
| TOTAL | 200 | 200 | |

- All these questions are also objective questions and the timings for these tests are separate. i.e. each test has to be completed within prescribed time for the test. i.e. all the tests put together can be completed within 45 minutes.

- This Main examination also has negative marks and for each incorrect answer $1/4^{\text{th}}$ of the marks assigned for the question will be deducted.
- Candidates are required to score minimum percentage of marks on aggregate and this minimum will be decided by IBPS depending on the vacancies available in the respective state etc.
- Only the aggregate marks scored in Main examination will be considered for preparation of the final merit list of selection.
- **Interview:** Depending on the number of vacancies and based on the marks obtained in Main examination, candidates will be shortlisted for interview.
- Candidates shortlisted based on the Interview and Main examination, selected candidates will be selected provisionally and allotted to member banks.

Syllabus:

- Even though the syllabus for either Preliminary or Main examination is not declared by IBPS, expertise in the following topics may be needed (for both preliminary and main examination).

- **General English:**

- Reading comprehension, conclusions
- Inference, sentence, paragraph completions
- Fill in the blanks (single / double / multiple gaps in sentences)
- Identifying the odd sentence, reordering the jumbled para / sentences / connecting sentences.
- Phrases / verbs / vocabulary related questions
- Identifying errors.

- **Reasoning Ability:**

- Order/ Ranking related
- Direction related
- Seating arrangements
- Puzzles

- Blood relation related
- Coding - Decoding; Machine Input-Output;
- Data sufficiency related
- Series related (Alphabets/ numeric / symbols etc.)
- Syllogism (conclusions based on statements)
- Conclusions based on inequalities
- Inference (passage / statements)
- Statements and assumption
- Statements and conclusions
- Statements and arguments.

▪ **Computer aptitude:**

- History of computers
- Generation of computers
- Computer hardware (Memory, Input - output devices etc.)
- Computer software (operating system, languages, applications like Office etc, Data base management
- Network of computers (Internet, Intranet, LAN, WAN, security of network etc.)

▪ **Numerical ability / Quantitative aptitude:**

- Number series
- Simplification on approximation
- Data interpretation on Bar graph / Pie chart / Line chart / tabular data etc.
- Questions based on data sufficiency
- Arithmetic (Profit & Loss, Time & distance, Boats and streams, Time & work, Pipes & Cisterns, Simple Interest- compound Interest, LCM - HCF, Ratio - proportion, Mixture and Allegation etc).

▪ **General / Financial awareness:**

- Financial, Banking, Insurance terminology / awareness
- Govt Schemes and policies relevant to financial / banking
- Static awareness (constitution / geography etc...).

✚ **Preparation plan:**

- Understand well regarding the syllabus, exam pattern and focus.
- Prepare a timeline / schedule of preparation for learning the topic as well as for practicing various tests. The timeline may include some weekly targets and thus should complete the entire syllabus and test. Always review the prepared timeline / schedule of preparation.
- Start answering chapter wise tests. While answering these questions, your moto should be to answer very quickly. i.e. you should able to read the question speedily, arrive at the correct solution within short time. Always the accuracy and speed are important in the competitive examinations. Therefore, right from the beginning you should try to solve the questions with speed and efforts should always improve timing and accuracy.
- Identify your strengths and weaknesses and focus on your weaknesses.
- Practice as many full-length mock tests as many as you can. Further, while solving these mock tests strictly adhere to the timelines as prescribed in the actual examination. Always remember that, you should not spend too much time on a single question.
- Attempt previous question papers and assess yourself. Also take advise from experts / achievers. Keep on practicing these tests i.e. even if you are repeating the tests that would also add to your strength.
- Only mantra to get success is **PRACTICE, PRACTICE, PRACTICE...**

Therefore, don't waste time, start preparation and succeed.

*** All the best ***